



Payment Policy

Fees

All fees are collected via Direct Debit. Upon joining the club, you will receive a Direct Debit mandate via email, along with links to a welcome pack and other important information.

There are two essential fees upon joining:

1. Swim England Membership

Each swimmer is required to have Swim England Membership. This is mandatory to allow participation in training and competitions, and it includes insurance coverage. The membership fee is payable upon joining and is renewed annually in January.

2. Monthly Swim Fees

Monthly swim fees will be invoiced to your account and sent to the email address on file, on or just after the 1st of each month. Direct Debit payments will be processed approximately 3-4 working days after the invoice date.

The first Direct Debit payment will include both the Swim England Membership fee and prorated monthly squad fees for the month of your joining.

Additional Fees

Occasionally, there may be extra fees for competitions, additional training opportunities, swim camps, or social activities. You will be notified of these fees in advance, and an invoice will be issued with the payment due date. Payments for additional fees will be processed via Direct Debit.

Terminating Your Membership

If you wish to end your membership, you must provide notice by the 20th of the month to avoid payment for the following month's fees. If notice is given after the 20th, you may be required to pay for the next month's fees.

Long-Term Sickness or Injury

If a swimmer is aware they will be absent from training for more than one full calendar month due to injury or illness (e.g., a broken bone or surgery), they can request to suspend their fees. This request must be submitted to the committee, and, at the committee's discretion, monthly fees may be suspended starting from the first full calendar month of absence until the swimmer returns.

Please note, when a swimmer returns, they will be responsible for the full month's fees, regardless of the number of sessions attended. The committee will provide written confirmation of the suspension, and eligibility for this policy is contingent on all fees (monthly and Swim England) being up to date. The club reserves the right to request medical certification and may withdraw this policy at any time without notice.

Late, Failed, or Cancelled Payments

To cover administration costs, a £10 admin fee will be charged per invoice for late, failed, or cancelled payments, or for members not enrolled in the Direct Debit system. Payments processed via Direct Debit will not incur additional administrative fees unless otherwise agreed with the committee.

Non-Payment

If a member's subscription remains unpaid 30 days after the due date, the Committee reserves the right to suspend the member from some or all club activities until payment is received. The suspension date will be determined by the Committee.